

Duty Visits conducted by Secretaries of Departments and Directors of Bureaux  
since the inauguration of the incumbent Government  
(Position as at 31 October 2012)

| <i>Officials</i>                      | <i>Date</i>  | <i>Purpose and Main itinerary</i>   | <i>Destination</i> | <i>Accompanying Officials</i>   |
|---------------------------------------|--------------|---|--------------------|---|
| Chief Secretary<br>for Administration | 14.9.2012    | To attend the 15 <sup>th</sup> Plenary of the Hong Kong/<br>Guangdong Co-operation Joint Conference   | Guangzhou          | Administrative Officer Staff Grade C:<br>2  |
|                                       | 19.9.2012    | To make courtesy calls on the Chief<br>Executive of the Macao SAR and to meet with<br>the Secretary for Social Affairs and Culture,<br>to visit centres of Fuhong Society of Macao<br>and major hotel developments  | Macao              | Administrative Officer Staff Grade C:<br>2  |
|                                       | 23-25.9.2012 | To make courtesy calls on senior officials in<br>Beijing (including the Vice Minister of<br>Health, the Vice Minister of Foreign Affairs,<br>the Director and Deputy Director of Hong<br>Kong and Macao Affairs Office of the State<br>Council, the Vice Chairman of National<br>Development and Reform Commission, the<br>Vice Mayor of Beijing, the Commissioner of<br>the National Bureau of Statistics and the Vice<br>President of All-China Women's Federation),<br>to meet Hong Kong citizens living in Beijing<br>and to visit the Palace Museum and meet its<br>Director | Beijing            | Deputy Commissioner for Census and<br>Statistics: 1<br>Administrative Officer Staff Grade C:<br>2 |
|                                       | 9.10.2012    | To make courtesy calls on the Shenzhen Party<br>Secretary and Mayor of Shenzhen and to<br>officiate at the 30 <sup>th</sup> Anniversary Ceremony of   | Shenzhen           | Administrative Officer Staff Grade C:<br>2  |

| <i>Officials</i>                             | <i>Date</i>   | <i>Purpose and Main itinerary</i>   | <i>Destination</i>  | <i>Accompanying Officials</i>           |
|--|---------------|---|---------------------|---|
|  |               | Shenzhen River Regulation cum Stage IV Design Achievements Exhibition   |                     |   |
|  | 11.10.2012    | To attend a ceremony to mark the approval for the planning of the Chinese University of Hong Kong (Shenzhen)  | Shenzhen            | Administrative Officer Staff Grade C: 2 |
| Total amount of Expenditure (HK\$): \$66,934 |               |   |                     |   |
| Financial Secretary                          | 28-31.8.2012  | To attend Asia-Pacific Economic Cooperation (APEC) Finance Ministers' Meeting and meet with heads of Russian financial regulators   | Moscow, Russia      | Administrative Officer Staff Grade C: 2 |
|  | 5-11.9.2012   | To attend the APEC Economic Leaders' Meeting and APEC CEO Summit on behalf of the Chief Executive, to conduct bilateral meetings with relevant officials, and to witness the signing of the Free Trade Agreement between Hong Kong and Chile  | Vladivostok, Russia | Administrative Officer Staff Grade C: 2 |
|  | 24-26.9.2012  | To attend the third joint meeting of the Hong Kong-Taiwan Economic and Cultural Cooperation and Promotion Council (ECCPC) and the Taiwan-Hong Kong Economic and Cultural Co-operation Council (THEC) in the capacity of the Honorary Chairperson of the ECCPC, to call on heads of relevant departments of the Taiwan authorities and to visit cultural and creative facilities in Taipei | Taipei              | Administrative Officer Staff Grade C: 2 |
|  | 11-13.10.2012 | To attend the annual meetings of the International Monetary Fund and the World  | Tokyo, Japan        | Administrative Officer Staff Grade C: 2 |

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|--|---------------------------|--|---------------------|---|
|  |                           | Bank Group, and to meet with heads of international monetary organisations   |                     |   |
|  | 29.10.2012-1.11.2012 (am) | To make courtesy calls on relevant officials of central authorities and financial regulators in Beijing and to visit Tianjin   | Beijing and Tianjin | Administrative Officer Staff Grade C: 2   |
| Total amount of Expenditure (HK\$): \$530,929<br>(including expenses incurred on 1 November) |                           |  |                     |   |
| Secretary for Justice  | 10.8.2012                 | To promote the development of Hong Kong's legal and arbitration services in Shenzhen (including Qianhai), to meet with Shenzhen officials and to visit the Qianhai Shenzhen-Hong Kong Modern Service Industry Cooperation Zone | Shenzhen            | Principal Government Counsel: 1<br>Administrative Officer Staff Grade C: 1<br>Principal Information Officer: 1<br>Government Counsel : 1<br>Information Officer:1 |
|  | 12-13.9.2012              | To attend the Hong Kong Legal Services Forum and deliver a speech at its opening ceremony to introduce the advantages of Hong Kong's legal services  | Guangzhou           | Administrative Officer Staff Grade C: 1<br>Chief Information Officer: 1   |
| Total amount of Expenditure (HK\$): \$9,200  |                           |  |                     |   |
| Secretary for Transport and Housing  | 14.9.2012                 | To attend the 15th Plenary of the Hong Kong/ Guangdong Co-operation Joint Conference   | Guangzhou           | Chief Information Officer:1   |
| Total amount of Expenditure (HK\$): \$760  |                           |  |                     |   |
| Secretary for Home Affairs   | 27-31.8.2012              | To attend the London 2012 Paralympic Games related events to cheer for Hong Kong   | London, United      | Chief Information Officer:1   |

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|---|--------------------------|---|--------------------------------|---|
|   |                          | athletes, to meet with government officials there as well as leaders of the sports and culture sectors and to visit relevant facilities | Kingdom                        |   |
| Total amount of Expenditure (HK\$): \$103,300   |                          |   |                                |   |
| Secretary for Labour and Welfare  | 14.09.2012               | To attend the 15 <sup>th</sup> Plenary of the Hong Kong/ Guangdong Co-operation Joint Conference  | Guangzhou                      | Administrative Officer Staff Grade C: 1<br>Chief Information Officer: 1   |
| Total amount of Expenditure (HK\$): \$1,140   |                          |   |                                |   |
| Secretary for Financial Services and the Treasury   | 29.10.2012-1.11.2012(am) | To make courtesy calls on relevant officials of central authorities and financial regulators in Beijing and to visit Tianjin            | Beijing and Tianjin            | Administrative Officer Staff Grade C:1<br>Chief Information Officer: 1<br>Senior Administrative Officer: 1      |
| Total amount of Expenditure (HK\$): \$70,387<br>(including expenses incurred on 1 November) |                          |   |                                |   |
| Secretary for Commerce and Economic Development   | 2-4.8.2012               | To attend the 19th APEC Small and Medium Enterprises Ministerial Meeting  | St Petersburg, Russia          | Administrative Officer Staff Grade C: 1   |
|   | 29-30.8.2012             | To attend the "SmartHK" fair  | Hangzhou                       | Administrative Officer Staff Grade C: 1   |
|   | 1-8.9.2012               | To attend the 2nd China-Eurasia Expo in Urumqi and the 24th APEC Ministerial Meeting in Vladivostok                                     | Urumqi and Vladivostok, Russia | Administrative Officer Staff Grade C: 1 (Urumqi and Vladivostok)<br>Chief Information Officer : 1 (Vladivostok) |

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|---|----------------------|--|---------------------------------------|--|
|   | 14.9.2012            | To attend the 15th Plenary of the Hong Kong/ Guangdong Co-operation Joint Conference   | Guangzhou                             | Chief Information Officer: 1   |
|   | 16.9.2012            | To attend the 2012 China Processing Trade Products Fair  | Dongguan                              | Trade Officer: 1   |
|   | 17-21.9.2012         | To attend the 2012 Ningbo-Hong Kong Economic Co-operation Forum in Ningbo; to meet with Hong Kong businessmen and professionals from trade associations and other Hong Kong-related organisations in Shanghai and visit Shanghai's creative cluster; to attend the 2012 China Tourism Industries Exposition in Tianjin and visit Tianjin Cruise Terminal; to co-chair the 2012 Hong Kong and Mainland Tourism Working Meeting in Beijing | Ningbo, Shanghai, Tianjin and Beijing | Chief Information Officer: 1 (Ningbo and Shanghai)                       |
|   | 29.10.2012-2.11.2012 | To meet with the trade ministers and leaders of business sectors in Cambodia, Singapore and Indonesia to promote Hong Kong's economic and trade relations with these countries, as well as to lobby relevant authorities for their support of Hong Kong's request to join the China-Association of Southeast Asian Nations Free Trade Area. To attend two major events of the Hong Kong Festival 2012 while in Singapore                 | Cambodia, Singapore and Indonesia     | Administrative Officer Staff Grade C: 1<br>Chief Information Officer : 1 |
| Total amount of Expenditure (HK\$): \$353,862 |                      |  |                                       |  |

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|---|------------------------|--|--------------------|---|
| Secretary for Constitutional and Mainland Affairs | 24-26.9.2012           | To attend the third joint meeting of the ECCPC and the THEC in the capacity of the Executive Vice Chairperson of ECCPC, to call on heads of relevant departments of the Taiwan authorities, and to visit cultural and creative facilities in Taipei City | Taipei             | Political Assistant : 1   |
| Total amount of Expenditure (HK\$): \$23,281      |                        |  |                    |   |
| Secretary for Security                            | No visit was conducted |  |                    |   |
| Secretary for Education                           | 16-17.7.2012           | To conduct courtesy visit to Hong Kong and Macao Affairs Office of the State Council and Ministry of Education   | Beijing            | Administrative Officer Staff Grade A1: 1<br>Senior Assistant Director of Education: 1<br>Assistant Director of Education: 1<br>Administrative Officer Staff Grade C: 1<br>Chief Information Officer : 1 |
|   | 11.10.2012             | To attend the ceremony to mark the approval for the planning of the Chinese University of Hong Kong (Shenzhen) and visit the University of Hong Kong-Shenzhen Hospital   | Shenzhen           | Administrative Officer Staff Grade C: 1<br>Senior Administrative Officer: 1   |
| Total amount of Expenditure (HK\$): \$14,862      |                        |  |                    |   |
| Secretary for the Civil Service                   | No visit was conducted |  |                    |   |

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|-------------------------------|--------------|---|--------------------|--|
| Secretary for Food and Health | 26-28.8.2012 | To meet with the Ministry of Health, the State Food and Drug Administration, the State Administration of Traditional Chinese Medicine, the State General Administration of Quality Supervision, Inspection and Quarantine, and the Beijing Municipal Bureau of Health to strengthen ties and hold meetings on various issues including medical and health care, medicine, Chinese medicine, food supply and food safety. To make courtesy call on the Hong Kong and Macao Affairs Office of the State Council | Beijing            | <u>26-28.8.2012</u><br>Administrative Officer Staff Grade A1: 1<br>Administrative Officer Staff Grade C : 2<br>Chief Information Officer: 1<br><br><u>26-27.8.2012</u><br>Director of Health: 1<br><br><u>27-28.8.2012</u><br>Administrative Officer Staff Grade A1: 1<br>Controller, Centre for Food Safety: 1<br>Assistant Director of Agriculture, Fisheries and Conservation: 1<br>Senior Administrative Officer:1 |
|                               | 17.9.2012    | To attend the 11th Joint Meeting of Senior Health Officials of the Mainland, Hong Kong and Macao  | Macao              | <u>16-17.9.2012</u><br>Senior Administrative Officer:1<br><br><u>17.9.2012</u><br>Director of Health:1<br>Administrative Officer Staff Grade B:1<br>Administrative Officer Staff Grade C:1<br>Consultant:2<br>Chief Information Officer :1<br>Senior Medical and Health Officer:1  |

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|---|--------------------------|---|------------------------|---|
|   | 23(pm)-<br>25(am).9.2012 | To attend the 63rd session of the World Health Organization Regional Committee for the Western Pacific and to meet with Singapore's Minister of Health  | Hanoi, Vietnam         | <u>23(pm) – 25(am).9.2012</u><br>Administrative Officer Staff Grade C:2<br>Chief Information Officer:1<br><br><u>23-28.9.2012*</u><br><u>Department of Health</u><br>Director of Health:1<br>Principal Medical and Health Officer:1<br>Senior Medical and Health Officer:2<br><br>*Officials from Department of Health attended 5 days of meeting |
|   | 29-30.10.2012            | To meet with the Director-General of the Health Department of Guangdong Province, the Director of the Guangdong Entry-Exit Inspection and Quarantine Bureau, and the Director General of the Shenzhen Entry-Exit Inspection and Quarantine Bureau to strengthen ties and hold meetings on various issues including medical and health care, Chinese medicine, food supply and food safety. To visit the Guangdong Provincial Hospital of Traditional Chinese Medicine and the University of Hong Kong-Shenzhen Hospital | Guangzhou and Shenzhen | <u>29-30.10.2012</u><br>Administrative Officer Staff Grade A1:1<br>Administrative Officer Staff Grade C:2<br>Chief Information Officer:1<br>Senior Administrative Officer:1<br><br><u>29.10.2012</u><br><u>Department of Health</u><br>Director of Health:1<br>Principal Medical and Health Officer:1   |
| Total amount of Expenditure (HK\$): \$275,108 |                          |   |                        |   |



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|---|-------------|--|--------------------|--|
| Secretary for the Environment               | 14.9.2012   | To attend the 15th Plenary of the Hong Kong/ Guangdong Co-operation Joint Conference   | Guangzhou          | Administrative Officer Staff Grade B: 1<br>Administrative Officer Staff Grade C: 1<br>Chief Information Officer: 1 |
| Total amount of Expenditure (HK\$): \$1,520 |             |  |                    |  |
| Secretary for Development                   | 14.9.2012   | To attend the 15th Plenary of the Hong Kong/ Guangdong Co-operation Joint Conference   | Guangzhou          | Government Town Planner: 1<br>Government Engineer: 1   |
|   | 9.10.2012   | To attend the 30th Anniversary Ceremony of Shenzhen River Regulation cum Stage IV Design Achievements Exhibition. To make courtesy call on the Secretary of the CPC Shenzhen Municipal Committee and the Mayor of Shenzhen | Shenzhen           | Administrative Officer Staff Grade C: 1<br>Chief Information Officer: 1  |
| Total amount of Expenditure (HK\$): \$1,140 |             |  |                    |  |