## UNITY CORPORATE SERVICES LIMITED

## 合一企業服務有限公司

Room 2002, 20/F., Multifield Centre, 426 Shanghai Street, Kowloon. Tel: 2851 3811 Fax: 8161 2854

To: Director, Mr Ng Hak Kim

Human Capital Management Consulting Limited (HCMC)

From: Unity Corporate Services Ltd

Date: 24th July, 2013

## **Re: Human Capital Management Consulting Limited (HCMC)**

As requested, based on information and records provided, we have made following notes for captioned company:

- 1. The nature of the business was to provide HR advisory, executive coaching and consulting services.
- 2. We filed the Annual Return 2013 on 24th June, 2013. Same as previous years, we usually will file it in June or July which is within 42 days from the anniversary of date of incorporation (20th June, 2003) in compliance with statutory requirements. In the course of this year's Annual Return filing, you requested us to wind up the company by simple way of de-registration.
- 3. Based on bank statements from HSBC and information provided by you up to now, we understand the last client payment for HCMC was HKD 125,000 in March, 2012, and thereafter no further income and business activity. Therefore, we have arranged auditor for audit and tax return exercise.
- 4. We have informed you the procedures for deregistration, that we need first to complete accounts for auditing and filing the Profits Tax Return 2013. We will then apply to obtain "Notice of No Objection to a Company being Deregistered" from Inland Revenue Department to clear all tax issues. Once we have obtained this Notice, we could apply to Company Registry for deregistration of the company.

Best Regards