The Regulations stipulate that the Commissioner, when processing an application, must require that there is in force a valid third party risks policy of insurance which is in compliance with the statutory requirements and a valid vehicle licence in respect of the private car concerned. Also, the Commissioner is of the opinion that the type of hire car service specified in the application is reasonably required.

The Regulations also stipulate the factors that the Commissioner may consider when assessing applications for individual types of hire car service, as follows:

- In determining whether to issue a Permit for a private hire car service, the Commissioner may have regard to, amongst other matters, the extent to which the area from which the applicant proposes to operate the private hire car service is served by public transport, whether the applicant is able reasonably to demonstrate that the service applied for is required in the area concerned, and whether the applicant has, in the area concerned, a place which the Commissioner considers suitable to park the private car when it is available for hire.
- As regards hotel and tour services, a Permit may be issued to a hotel or tourist agent if the hotel proprietor or tourist agent is the registered owner of the private car concerned. Otherwise, the Permit may only be issued to the registered owner of the private car who produces written approval from the hotel or tourist agent concerned for the provision of a hire car service exclusively for that hotel or tourist agent. In determining whether to issue a Permit for a hotel service, the Commissioner may have regard to, amongst other matters, whether the number of bedrooms and location of the hotel to which the application relates, and general standard of service provided by the hotel is such that the hire car service concerned is reasonably required for such a hotel. In determining whether to issue a Permit for a tour service, the Commissioner may have regard to, amongst other matters, the nature and availability of existing facilities for visitors to tour Hong Kong, and whether the applicant has the means and experience to enable him to provide visitors to Hong Kong with a tour hire car service of suitable standard.