

**2017 Programme Calendar of  
Hong Kong International Aviation Academy**

**a) Beginners Programmes**

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
1.	Aviation Summer Day Camps – Air Transport	5 Days	Jul 2017	1,000
2.	Aviation Summer Day Camps – Aircraft Engineering	5 Days	Jul 2017	1,000
3.	Aviation Summer Day Camps – Cabin Crew, Ground & Ramp Services	5 Days	Aug 2017	1,000
4.	Aviation Summer Day Camps – Aviation Logistics	5 Days	Aug 2017	1,000
5.	Certificate in Airport Services and Operations (partnered with HKU Space)	4-week course and 12-month full-paid internship	Aug 2017	6,500
6.	Essential English for Airport Service Providers and Agents	30 hours	May 2017	5,000
7.	Introduction to Hong Kong International Airport (HKIA) – Ramp Stream	1 Day	Bi-weekly	200
8.	Introduction to Hong Kong International Airport (HKIA) – Passenger Stream	1.5 Days	Bi-weekly	300

## b) Professional Programmes

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
9.	Aircraft Loading Bridge Operations	2 Days	Nov, Dec 2017	2,000
10.	Fixed Ground Power; Pre-Conditioned Air and Other Basic Line Maintenance Operations	1 Day	Nov, Dec 2017	1,000
11.	Terminal Operations and Management	5 Days	May, Nov 2017	10,920
12.	Advanced Terminal Operations and Management	5 Days	Nov 2017	10,920
13.	Airfield Operations and Management	5 Days	Apr, Nov 2017	10,920
14.	Advanced Airfield Operations and Management	5 Days	Nov 2017	10,920
15.	Airport Emergency Response Management (AERM) – Immediate Responses to an Aircraft Accident	4 Days	Nov 2017	9,360
16.	Airport Emergency Response Management (AERM) – Aircraft Accident Support Infrastructure	4 Days	Nov 2017	9,360
17.	Airport Emergency Response Management (AERM) – Family Assistance	4 Days	Nov 2017	9,360
18.	Airport Risk & Business Continuity Management (ARBCM) – Business Continuity Management System (BCMS) and the Operational Risk Register (ORR)	3 Days	May, Jun 2017	9,360

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
19.	Airport Risk & Business Continuity Management (ARBCM) – Business Continuity Management System (BCMS) and Managing Natural Threats	3 Days	May, Sep 2017	9,360
20.	Airport Risk & Business Continuity Management (ARBCM) – Business Continuity Management System (BCMS) and Managing Manmade Threats	3 Days	May, Nov 2017	9,360
21.	Airport Design and Engineering	5 Days	Nov 2017	11,700
22.	Sustainability and Environmental Management for Airports	5 Days	Dec 2017	11,700
23.	Introduction to Aviation Law	2 Days	May, Sep 2017	7,800
24.	AVSEC Certification System Workshop (ICAO Course)	5 Days	May 2017	5,070
25.	Air Cargo and Mail Security (ICAO Sponsored Course)	5 Days	Jun 2017	3,900
26.	National Inspectors (ICAO Course)	7 Days	Jul, Nov 2017	7,098
27.	Instructors (ICAO Course)	7 Days	Sep 2017	7,098
28.	Crisis Management Workshop (ICAO Course)	5 Days	Oct 2017	5,070
29.	Air Cargo Security (IATA Course via Jardine Aviation Academy)	5 Days	Dec 2017	20,553

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
30.	Security Training for Airline Operator (by AVSECO)	1 Day	On request	To be confirmed
31.	Security Training for Regulated Agents (by AVSECO)	1 Day	Monthly	750
32.	Passenger Profiling (by AVSECO)	1 Day	Monthly	200
33.	Live Animals Transportation (IATA Course via Jardine Aviation Academy)	3 Days	Mar 2017	13,260
34.	Business Aviation Handling and Fixed-Base Operations (FBO) (IATA Course via Jardine Aviation Academy)	3 Days	Mar 2017	13,260
35.	CDM in Airport and Ground Operations (IATA Course via Jardine Aviation Academy)	3 Days	Mar 2017	14,586
36.	Cargo Claims and Complaint Handling (IATA Course via Jardine Aviation Academy)	2 Days	Apr 2017	9,945
37.	Airport Route Development and Commercial Management (IATA Course via Jardine Aviation Academy)	5 Days	Apr 2017	24,531
38.	Aircraft Weight and Balance (IATA Course via Jardine Aviation Academy)	5 Days	May 2017	20,553
39.	ULD Operations (IATA Course via Jardine Aviation Academy)	3 Days	May, Nov 2017	13,260

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
40.	Cargo Skills and Procedures (IATA Course via Jardine Aviation Academy)	5 Days	Jun, Nov 2017	16,575
41.	ISAGO for Ground Service Providers (IATA Course via Jardine Aviation Academy)	4 Days	Jun 2017	14,586
42.	Aviation Lead Auditor (IATA Course via Jardine Aviation Academy)	3 Days	Jun 2017	13,260
43.	Instructional Techniques (IATA Course via Jardine Aviation Academy)	5 Days	Jul 2017	20,553
44.	Human Factors in Ground Operations (IATA Course via Jardine Aviation Academy)	3 Days	Aug 2017	14,586
45.	Air Cargo Management (IATA Course via Jardine Aviation Academy)	5 Days	Aug 2017	20,553
46.	Aircraft Turnaround Coordination and Loading Supervision (IATA Course via Jardine Aviation Academy)	4 Days	Sep 2017	19,227
47.	Managing Air Cargo Operations (IATA Course via Jardine Aviation Academy, JAA)	4 Days	Sep 2017	14,586

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
48.	Station Ground Handling Management (IATA Course via Jardine Aviation Academy)	5 Days	Sep 2017	25,857
49.	IGOM Implementation and Standardized Procedures (IATA Course via Jardine Aviation Academy)	3 Days	Oct 2017	13,923
50.	Route Forecasting and Development (IATA Course via Jardine Aviation Academy)	4 Days	Oct 2017	14,586
51.	Temperature Controlled Cargo Operations (IATA Course via Jardine Aviation Academy)	3 Days	Nov 2017	13,260
52.	e-Cargo Business Process and Standards (IATA Course via Jardine Aviation Academy)	4 Days	Nov 2017	14,586
53.	SGHA-SLA and Effective Negotiation Behaviors (IATA Course via Jardine Aviation Academy)	5 Days	Dec 2017	18,174
54.	Emergency Planning and Response for Airlines (IATA Course via Jardine Aviation Academy)	3 Days	Dec 2017	16,575
55.	Airworthiness	10 Days	Aug 2017	19,500
56.	Airside Operations - Safety Compliance (IATA Course via Jardine Aviation Academy)	5 Days	Mar 2017	16,575

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
57.	Safety Management Systems (SMS) for Airlines (IATA Course via Jardine Aviation Academy)	5 Days	Jun 2017	20,553
58.	Safety Management Systems (SMS) for Airports (IATA Course via Jardine Aviation Academy)	5 Days	Oct 2017	24,531
59.	Introduction to Air Traffic Control (by Civil Aviation Department)	1 Day	Jul 2017	900
60.	Aeronautical Information Management (by Civil Aviation Department)	2 Days	Aug 2017	1,800
61.	Search and Rescue Coordination (by Civil Aviation Department)	10 Days	Dec 2017	To be confirmed
62.	Customer Services Airport Seminar – How to Manage Customers' Time Perception from Customer Service Perspective	3 Hours	Jun 2017	150
63.	Customer Services Airport Seminar – Turning Touch Points into Touching Points	3 Hours	Jul 2017	150
64.	Customer Services Airport Seminar – Excellent Customer Service – Staff Motivation	3 Hours	Aug 2017	150
65.	Customer Services Airport Seminar – Charming the Customers	3 Hours	Sep 2017	150

	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
66.	Customer Services Airport Seminar – Handle Irate Customers Positively	3 Hours	Oct 2017	150
67.	Customer Services Airport Seminar – Turning Waiting into Delight	3 Hours	Nov 2017	150
68.	Customer Services Airport Seminar – Customer Service Crisis Management	3 Hours	Dec 2017	150
69.	Safety Seminar – Safe Access to Gas Protected Area Training	2 Hours	Monthly	150
70.	Safety Seminar – Fire Warden / Fire Manager Training (Computer Based)	3 Hours	On request	150
71.	Security Seminar – Security and Safety Awareness Briefing	2 Hours	Monthly	150
72.	Security Seminar – Bomb Threat Assessor Workshop	3 Hours	Bi-annual	150
73.	Emergency Response Workshops – Site Management	2 Hours	Three times a year	150
74.	Emergency Response Workshops - Family Reception Centre	2 Hours	Three times a year	150
75.	Emergency Response Workshops - Media Communications	2 Hours	Three times a year	150



	<b>Course Name</b>	<b>Duration</b>	<b>Dates</b>	<b>Fees (HKD)</b>
76.	Emergency Response Workshops - Airport Emergency Centre Operations	2 Hours	Three times a year	150