

**Registration of Persons (ROP) Offices**

Starting from March 6, 2023, working hours of ROP Offices are as follows:

ROP Offices	Addresses	Working Hours*	
		General ROP Services# (appointment through Immigration Department Mobile Application, website <a href="https://www.gov.hk/icbooking">https://www.gov.hk/icbooking</a> or via the 24-hour telephone booking system at (852) 2598 0888)	Applications for replacement of new smart identity cards under the Replacement Exercise (appointment through Immigration Department Mobile Application or website <a href="https://www.gov.hk/icbooking">https://www.gov.hk/icbooking</a> )
Hong Kong Office	8/F, Immigration Tower, 7 Gloucester Road, Wan Chai	Monday to Friday: 8:00am - 4:30pm  Saturday: 8:00am - 12:30pm	Monday to Friday: 4:30pm - 10:00pm  Saturday: 12:30pm - 10:00pm
Kowloon Office	3/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Sham Shui Po		
Kwun Tong Office	Office 3, 2/F, Manulife Financial Centre, 223-231 Wai Yip Street, Kwun Tong	Monday to Friday: 8:00am - 12:45pm; 2:00pm - 4:30pm	
Tuen Mun Office	3/F, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun	Saturday: 8:00am - 12:30pm	
Fo Tan Office	Shops 405-407, 4/F, Jubilee Square, 2-18 Lok King Street, Fo Tan	Monday to Friday: 9:00am - 12:45pm; 2:00pm - 4:30pm	Do not process applications under the Replacement Exercise
Yuen Long Office	1/F, Yuen Long Government Offices, 2 Kiu	Saturday: 9:00am - 12:30pm	

	Lok Square, Yuen Long		
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\* All ROP offices are closed on Sundays and public holidays

# Included processing first-time application for adult or juvenile identity card; replacement of identity card due to loss, destruction, damage or defacement; amendment of registered particulars on identity card; identity card applications from new arrivals; application for Certificate of Registered Particulars and Certificate of Exemption and one-stop application service for issue of identity card and travel document