

Working Hours of Registration of Persons (ROP) Offices

ROP Offices	Addresses	Working Hours*	
		General ROP Services# (appointment through Immigration Department Mobile Application, website www.gov.hk/icbooking or via the 24-hour telephone booking system at (852) 2598 0888)	Applications for replacement of identity cards for persons already in possession of Hong Kong identity cards reaching the age of 11 or 18^ and replacement of new smart identity cards under the Territory-wide Identity Card Replacement Exercise (appointment through Immigration Department Mobile Application or website www.gov.hk/icbooking)
Hong Kong Office	8/F, Immigration Tower, 7 Gloucester Road, Wan Chai	Monday to Friday: 8:00am - 4:30pm	Monday to Friday: 4:30pm - 10:00pm Saturday: 12:30pm - 10:00pm
Kowloon Office	3/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Sham Shui Po	Saturday: 8:00am - 12:30pm	
Kwun Tong Office	Office 3, 2/F, Manulife Financial Centre, 223-231 Wai Yip Street, Kwun Tong	Monday to Friday: 8:00am - 12:45pm; 2:00pm - 4:30pm	
Tuen Mun Office	3/F, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun	Saturday: 8:00am - 12:30pm	
Fo Tan Office	Shops 405-407, 4/F, Jubilee Square, 2-18 Lok King Street, Fo Tan	Monday to Friday: 9:00am - 12:45pm; 2:00pm - 4:30pm	No extended service hours
Yuen Long Office	1/F, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long	Saturday: 9:00am - 12:30pm	

* All ROP offices are closed on Sundays and public holidays

Included processing of replacement of or first-time application for adult or juvenile identity card; replacement of identity card due to loss, destruction, damage or defacement; amendment of registered particulars on identity card; identity card applications from new arrivals; application for Certificate of Registered Particulars and Certificate of Exemption and one-stop application for issue of identity card and travel document

^ Only applicable to applicants who are already in possession of Hong Kong identity cards. Applicants reaching 11 or 18 years of age who have never registered for an identity card should make an appointment booking during normal ROP service hours for first registration of identity card.