<u>Appendix</u>

Event	Date	Venue
Job fairs for young people under Youth Employment and Training Programme (YETP)		
1. Recruitment days offering on-the- job training under YETP	May to August	Y.E.S. (Mong Kok / Kwai Fong)
2. Youth Recruitment Day@YETP	May 14	MacPherson Stadium, Mong Kok
3. Labour Department (LD) Ethnic Minority Ambassador Programme Recruitment Day	August 1	Kowloon West Job Centre of LD
District-based job fairs	May to August	LD's job centres in different districts and industry-based recruitment centres
Large-scale job fairs	May 17 to 19	Hong Kong Convention and Exhibition Centre, Wan Chai
	May 30 to 31	Southorn Stadium, Wan Chai
	June 27 to 28	Southorn Stadium, Wan Chai
Career assessment and career consultation	May to August	Y.E.S. (Mong Kok / Kwai Fong)
"Happy@Work" programme		
1. Job Hunting Make Easy		
• Practical Class: Essential Office Skills in Microsoft Excel	May	Y.E.S. (Mong Kok)
Workplace Communication Skills Course	May	Y.E.S. (Kwai Fong)
• Hands-on Class: Workplace Email Skills	June	Y.E.S. (Mong Kok)
• 6Q: LQ & VQ Training Programme	June	Y.E.S. (Mong Kok)

Events of "Career Let's Go" special programme

Event	Date	Venue
Interview Makeup and Styling Workshop	June	Y.E.S. (Kwai Fong)
• Netiquette Rules for Written Workplace Communication	July	Y.E.S. (Mong Kok)
• Mastering Microsoft Excel: Pivot Table	August	Y.E.S. (Mong Kok)
• Introduction to Aviation Industry: Visit to Hong Kong International Airport	August	Y.E.S. (Mong Kok)
• English for the Workplace: British Pronunciation and Conversation Skills	August	Y.E.S. (Kwai Fong)
2. Workplace at Ease		
• The Art of the Compliment	May	Y.E.S. (Kwai Fong)
• Life Tree x Positive Psychology	June	Y.E.S. (Mong Kok)
• NLP Interpersonal Communication	June	Y.E.S. (Kwai Fong)
• Bossology: How to Get Along Happily with Your Boss?	June	(Online Training Course)
• Positive Psychology x Positive Life Planning	July	Y.E.S. (Kwai Fong)
 Psychology on "Overcoming Procrastination" 	August	(Online Training Course)
• Beautiful Workplace Life	August	(Online Training Course)
 Interactive video workshops: "Switch" Your Way 	August	Y.E.S. (Kwai Fong)