

**Address and Working Hours of the Registration of Persons Offices
and Personal Documentation Submission Kiosks**

Replacement on or before 11 October 2025:

ROP Office	Address	Working Hours@
Kwun Tong (Temporary) Office	Office 1, 2nd Floor, Manulife Financial Centre (for registration service) and Office 1B, 3rd Floor, Manulife Financial Centre, Tower A (for collection service), 223-231 Wai Yip Street, Kwun Tong	Monday to Saturday: 8:00am - 10:00pm

The last application date of the Kwun Tong (Temporary) Office will be 11 October 2025 and the collection services for identity cards will continue until 25 October 2025. The office will cease to operate starting from 27 October 2025

@ Kwun Tong (Temporary) Office is closed on Sundays and public holidays

Below Personal Documentation Submission Kiosk is applicable for replacement by persons born in or before 1969 who are holding a valid old ID card issued locally on or before 11 October 2025:

Kiosk	Addresses	Working Hours#
Personal Documentation Submission Kiosk	3rd Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O	Monday to Friday: 8:45am – 4:30pm Saturday: 9:00am – 11:30am
	Ground Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O	Monday to Friday: 4:30pm – 10:00pm Saturday: 11:30am – 10:00pm

#Kiosks are closed on Sundays and public holidays

Replacement after all old ID cards become invalid from 12 October 2025:

ROP Offices	Addresses	Working Hours [^]
Hong Kong Office	8th Floor, Immigration Tower, 7 Gloucester Road, Wan Chai	Monday to Friday: 9:00am - 4:30pm Saturday: 9:00am - 12:30pm
Kowloon Office	3rd Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Sham Shui Po	
Tseung Kwan O Office	3rd Floor, Administration Tower (for registration service) and 1st Floor, Administration Tower (for collection service), Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O	Monday to Friday: 8:45am - 4:30pm Saturday: 9:00am - 11:30am
Fo Tan Office	Shops 405-407, 4th Floor, Jubilee Square, 2-18 Lok King Street, Fo Tan	Monday to Friday: 9:00am - 12:45pm; & 2:00pm - 4:30pm Saturday: 9:00am - 12:30pm
Tuen Mun Office	3rd Floor, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun	
Yuen Long Office	1st Floor, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long	

[^]All ROP offices are closed on Sundays and public holidays